

Committee on Rules and Jurisdiction

Mark Seielstad, PhD, Chair

ANNUAL REPORT 2017-2018

Primary Focus Points for the Year:

- Review and Interpretation of UCSF Bylaws as requested by other Senate Standing Committees and Councils. Rules & Jurisdiction Committee (RJC) members reviewed eight items of business:
 - i. Bylaw revisions for Committee on Educational Policy and the School of Medicine Faculty Council
 - ii. Committee on Courses of Instruction: Request for Interpretation of Regulation 750A
 - iii. SF Regulation 775(H) revisions to identify the accurate section of the regulation which references repeating courses.
 - iv. SOP Bylaw and Regulation revisions related to approval and implementation of new curriculum and grading system. These included the creation of the new divisional SF Regulation 781 and minor revisions to SF Regulation 775A.
- Discussion and support of the use of Chancellor's Senate Faculty Academic Renewal Funds to support development and launch of the Community Service & Volunteering Awards to support faculty participating in non-clinical volunteer activities in their community off-site of UCSF.
- Wrap-up of the Faculty Intranet Project and Next Steps

2017-2018 Members

Mark Seielstad, PhD, Chair

Katherine Yang, PharmD, MPH, Vice Chair

Linda Angin, DDS (SOD)

Spencer Behr, MD (SOM)

Sheila Brear, BDS (SOD)

Jahan Fahimi, MD, PhD (SOM)

Mary Lynch, RN, MPH, MS, FAAN (SON)

Ami Parekh, MD, JD (SOM)

Elaine Tseng, MD (SOM)

Ex-Officio Members

Doug Carlson, JD, Registrar

Jae-Woo Lee, MD, Parliamentaria

Number of Total Meetings: 5 (2 meetings handled business via email); electronic discussion as needed

Senate Analyst: Alison Cleaver

<https://senate.ucsf.edu/committee/13>

Going Forward

Pending issues for the Academic Senate Committee on Rules and Jurisdiction to carry forward into 2018-2019:

- Continued review of proposed bylaw revisions
- Working with both SOD and SON on revision of bylaws and regulations pertinent to the specific schools
 - While SOD is already pursuing this, the request to SON is due to them being the sole school who hasn't done so in recent years. SON may have little to no revisions, but the request to their Faculty Council was made nonetheless.
- Academic Senate Office is initiating a bylaw/regulation audit in 2018-2019. This will result in new business for RJC come spring 2019 at the earliest.
- Ongoing discussion and outreach for community service and volunteering efforts by faculty and RJC support of reimbursement to faculty for doing so. This will be moved up to the EVCP/Chancellor's Office.

Divisional Business

- RJC Communication to UCSF Senate Chair Teitel on proposed revisions to *UCSF Regulation 775 (H)* ([Appendix 1](#))
- RJC Communication to COCOI Chair Shin in re Interpretation of *UC Systemwide Regulation 750A-B* and *SF Senate Divisional Variance to Regulation 750A-B* ([Appendix 2](#))
- Committee on Educational Policy Request for Review of Proposed Bylaw Revisions ([Appendix 3](#))
- SOP Faculty Council Proposed Regulation Modifications ([Appendix 4-5](#))
- RJC Communication to UCSF Senate Chair Teitel on proposed new SF Divisional *Regulation 781. Grades – Candidates for the PharmD Degree* ([Appendix 6](#))
- RJC Communication to UCSF Senate Chair Teitel on Use of Chancellor's Senate Funds for Development of a Community Service & Volunteering Fund ([Appendix 7](#))
- Faculty Intranet Wrap-up:
 - a. Former RJC Chair Brzezinski and Senate Analyst Cleaver were asked to join the Faculty and Lab Websites Policy Working Group which is developing guidelines for all UCSF-related websites.
 - b. These will address all current websites and those in development, enabling crucial behind-the-scenes consistencies which can lead to a campuswide single-system intranet in the future.

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